

National Defence Academy Alumni Association (Australia Chapter)
 Agenda Points and Minutes Quarterly Meeting - 16 Dec 2019
 Meeting Number: 3/2019

Venue: Whatsapp Conf Call
 Attendance: President, Treasurer, Secretary and Cdr AP as Ordinary Member ACT&NSW

Item	Point/Topic	Proposed /presented by	Pts for Noting/ Action	Remarks
1	Confirm Minutes Meeting 2/2019.	Secretary	Minutes confirmed by President and seconded by the Treasurer.	1. <u>NDA Central membership</u> . Some filled up forms for are already held with the Secretary. Secretary to dispatch forms to Col Sneh Sharma who will further coordinate with NDA Central. All members to transfer the required fees in Col Sharma's account directly. 2. <u>Aussie Trishakti</u> - Routine newsletters - only two per year named as Spring Term edition and Autumn term edition in Jan and July respectively. Special editions, if any to be separate from Routine Newsletters and decided upon topics of current relevance. Editor. 3. <u>Overseas excursion</u> - work in progress. Wg Cdr ISSR.

2	Treasurer's report - Accounts and funds status.	President, Treasurer	Treasurer presented the accts state. Discussion on annual subscription not yet paid by few members. President to follow up with Permanent members and Treasurer with Associate members, those who haven't yet paid annual subscription for the year.	All members who are yet to pay their annual subscription are requested to pay asap please. Teasurer to provide details to the President.
3	Aus Chapter International: Membership by other countries (Query from leads in UK and USA). Compliance with Aus legal requirements, we must retain command and control. Org structure proposed by Col JKM.	OPM, JKM	Col JKM is requested to present a vaible proposal at the AGM in Jun 2020 for considertion. Also refer Maj OPM's point and previous quarterly meeting held on 24th Aug.	Information is held with the President and Secretary and will be shared with Col JKM.
4	Webmaster - Col Mann and Cdr AP have volunteered. To create a page for Services Provided. Business Manager - Col Mann has kindly agreed to take it on.	President, Secretary.	Thanks to Col NJSM and Cdr AP to have accepted this role. Col NJSM also appointed as Business Manager. Both Col NJSM and Cdr AP to form a team of ACT members for further progress. Free to include members from other states as well for expert inputs if required. Also requested to create a page for Services Provided.	ACT to be the Webmaster Lead. Preseident and Secretary to jointly develop the role of Business Manager

5	SOP for various activities.	President	President nominated Col SKS, VSM to develop various SOPs and present them at the AGM. President to further discuss with Col SKS, VSM.	President to discuss with Col SKS, VSM for leading and forming a team of members from all states
6	Excursion 2020 - Local and Overseas.	President	Expected to have 2 to 3 Domestic excursions and one Overseas excursion every year (preferably during school holidays/long weekends). Respective states (read cities) to lead and plan 1 excursion every year in which members from other states could also possibly join in.	<u>Domestic</u> : Jan (VIC), Aug (ACT), Nov (NSW). <u>Overseas</u> : 2020 (VIC), 2021 (ACT), 2022 (NSW).
7	AGM 2019 - NDAAA Central updates.	President	Awaited and will be circulated when received.	Secretary is in touch with Brig Apte, Secretary NDA AA Central - latest information as on 26th Dec - he will send the details asap.
8	AGM 2020 - Melbourne - Venue and Dates. Detailed plan.	President. Was initially proposed between 6th - 8th June 2020 - Queens birthday long weekend.	Vic&Tas sub chapter to work out modalities and finalize. Details to follow. All are requested to lock in dates - 6th to 8th June 2020, venue TBA. Loc - Melbourne.	Victoria Members to Coordinate.
9	Integration with local and national institutions	BSG	President to discuss modalities with Col BSG to try to integrate with ADFA alumni, NOT RSL.	RSL is all ranks and the Mirror Image of NDAAA(AC) is ADFA Alumni.

10	Talks on topics of general common interest, to start off as in-house and later invite guest speakers.	JKM	Maj SS requested to present modalities at the AGM. Plan to have the first International forum/seminar in 2021 and thereafter, to be a biennial feature.	Maj SS and President to jointly develop the Aim and Scope of the Forum.
11	Media/PR. Explore and devise ways to publicize activities in print and electronic media.	JKM, President	President to further discuss with Col NJSM and Col SKS, VSM.	President to discuss with Col SKS, VSM for leading and forming a team of members from all states.
12	NDAAA(AC) to host all veterans once a year. Should we invite NDA instructors to Social meetings?	SS	NDAAA(AC) is in the process of consolidation and not yet ready to go ahead with these get togethers/invites. Point to be revisited after 2 years.	
13	Quarterly Meetings - Proposed to have 2 meetings and one AGM in a calender year thus making total 3 meetings a year.	Secretary	Secretary to explore feasibility of reducing the frequency of these meetings, in line with Consumer Affairs Victoria, where NDAAA(AC) is incorporated.	

14	Frequency of Social Get togethers - City wise - Proposed 3 times a year or members free to choose the frequency.	Secretary	Each city to plan and have get togethers every 3 to 4 months, if feasible. Proposed dates are Sat 22nd Feb, Sat 25th July and Sat 12th Dec so that all cities can plan well in advance. Get together for Vic&Tas (read Melbourne) sub chapter will be held at the President's residence on Sat 22nd Feb.	Secreatry to develop a "Calender-of-Events " for each year that includes all NDAAA(AC) activities. This will enable members in planning their participation.
15	Other businesses		NIL	