



National Defence Academy Alumni Association (Australia Chapter)

Minutes Quarterly Meeting 02 Mar 2019

Meeting Number: I/2019

Venue: The Panghal residence (42 Lennon Boulevard, Point Cook, VIC 3030)
Attendance: AS; RS; SSr;
Apologies: RK
Observers: SSa; SP

Item	Topic	Points for Noting/Action	Remarks
1.	Attendance and Apologies	Secretary	
2.	Confirm Minutes Meeting IV/2019	Minutes confirmed by: RS Seconded by: AS	
3.	Sub-chapters: Induction of outstation members to the exec committee; fund disbursal	AS to approach outstation members -- induction at AGM; participation quarterly meetings by speaker phone Funds to be distributed interstate in proportion to membership; initial seed money contributed by founder members to be retained for the central body/website maintenance and other overheads.	
4.	NDA AA central membership for members	AS to send the membership form to SSr. SSr to request all members to apply. Once all forms are in, AS to liaise with NDA AA (Central). RK and SSr to explore availability of funds to pay NDA AA (Central) membership fee (Rs 1500) on behalf of the members.	If funds don't permit, members will be approached to pay \$30. The initial membership fee was reduced from \$200 to \$100. Hence this issue.
5.	Quarterly get together: costs; logistics; attendance rules	Members who can accommodate 30-40 guests to host (Residences of AS, SSa, SSr, SP, and Wg Cdr Subba Raju are available for this purpose). All catering to be outsourced. Drinks will be BYO Budget: \$25 per head. Hosts will not pay. Guests: Only ex-NDA and blood relatives staying permanently with members. Expenditure on ex-NDA guests to be defrayed among all attendees (excluding the hosts)	SSr will check with those absent re availability of their homes as possible venues



6.	Membership: eligibility criteria; frequent visitors to Australia	No change to the eligibility as defined in the Rules. An NDA alumnus is someone who officially passed out of NDA and went on to become an officer in the armed forces (in India or overseas). An exception will be made in cases where a cadet got withdrawn on medical grounds. Ex-NDA visitors to Australia to be treated as Associate Members. They are to pay \$50 per year. Amount to be pro-rated as per the duration of their stay.	A pending issue: can Assoc membership be granted to those who have deep ties with the NDA? Ex-Professors for example.
7.	Gifts to visitors	Decision to be taken later	
8.	NDA AA (AC) Institute; international initiative	AN and RS to do explore possibilities and report back on funding sources and possible help from government agencies. All founder members to contact ex-NDAs overseas (especially those in Canada, UK and the US) and gauge the support for an across-nations International Chapter.	
9.	Online shop	SSr and RK to establish for selling merchandise	
10.	Plans for AGM	It will be held during the long weekend in Jun (8-10 June). AN and RS to make initial plans.	
11.	Official logo for merchandise and letterhead	The current letterhead and Newsletter design is acceptable. RK to liaise with Wg Cdr Subba Raju and explore other suppliers for NDA AA (AC) merchandise.	Future ties: superior material and logo error to be fixed.
12.	Website (prayer; shifting Rules to a restricted area; updating Nostalgia; Minutes & Newsletter)	SSa to be the webmaster. SSa and Wg Cdr Subba Raju to be editors of the Newsletter. Rules to remain publicly available. SSr to liaise with SSa and the website developers. Audio file of the prayer and poem IF to be included and made more visible. Periodic updating of the website going forward to be done by SSa.	
13.	Secretary's report	Current strength: 24; Membership renewal will be a challenge. Members are reluctant to pay \$100 annual fee.	
14.	Treasurer's report	Balance: Bank Statement circulated.	See attachment
15.	Chairperson's report	President will send a DO letter to Air Marshal Varthman (retd) extending an invitation to visit us.	



16.	Other matters	Nll	
17.	Next meeting	<ul style="list-style-type: none">• Venue: Wg Cdr Subba Raju's residence• Date: 8 June• Agenda: to be confirmed	

AS: Arvind Sinha; SSa: Sudhir Sakhuja, AN: Anil Nayyar; RS: Rajiv Seth; SSr: Samir Shrivastava; RK: Rajesh Kaswan; SP: Suresh Panghal



National Defence Academy Alumni Association (Australia Chapter)

Quarterly Meeting Minutes

17 Nov 2018

Meeting Number: IV/2018

Venue: The Nayyar residence (22 Wheatland Crescent, Dingley Village, VIC 3172)

Attendance: AS; SSa; AN; RS; SSr; RK; SP

Apologies: Nil

Item	Topic	Points for Noting/Action	Remarks
1	Confirm Minutes Meeting III/2018	Minutes confirmed by RK; Seconded by AN	
2	Incorporating NDAAA(AC)	<ul style="list-style-type: none">Agreed to incorporate in Victoria. Secretary to submit application preferably before 31 Dec. Action: SSrModified Rules (i.e., constitution) based on relevant legislation to be amended as discussed. Action: SSrNew Exec Committee to comprise of President (AS); VP (RS); Treasurer (RK); Secy (SSr).Membership fee changed to \$100 per year. Those who have overpaid to be re-imbursed or their fee rolled over for subsequent years (this does not apply to Founder members). Action: RK	
3	Policy on hosting dignitaries and gifts	To be decided on a case-by-case basis.	
4	Progress on merchandising	<ul style="list-style-type: none">Get designed approved by circulation. Action: RKNeck tie to be sent to all members (payment from membership fee).	
5.	Official letterhead logo and stationery	SSr to get design approved by circulation for e-stationery	
6	Membership recruitment -- members to report	AS pursuing payment from four members. SSr pursuing one potential member from Adelaide and one from Perth.	
7	Feedback on Website	Draft site approved. Site expected to go live by 24 Nov. Action: SSr.	
8.	Treasurer's report	Balance on date: \$2,661.	
9.	Chairperson's report	Covered in the Incorporation discussion (Agenda point 2 above)	
10.	Other matters	Nil	
11.	Next Meeting	<ul style="list-style-type: none">Venue: SP's residenceDate: 02 MarAgenda: to be confirmed	

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